



MINUTES – BOARD MEETING
DESOTO PARISH TOURISM COMMISSION
115 N. Washington Ave.
Mansfield, LA
April 19, 2022
2:00

- I. **Roll Call:** Roll call was made by Heather Gannon, Admin. Assistant. Present were: Donna Cagle, Margaret Dickerson, Shirley Payne, Pam Rodgers, John Russell, Mary Mac Thompson, and Renetta Humphries.
- II. **Prayer & Pledge:** Margaret Dickerson led the prayer and Pam Rodgers led the pledge.
- III. **Approval of April 2022 Agenda:** Motion to approve the April 2022 Agenda was made by Pam Rodgers. 2nd by John Russell. Motion Passed.
- IV. **Public Comment Period:** No guests attending.
- V. **Approval of March 2022 Minutes:** Motion to approve the March 2022 Minutes with correction of date was made by Shirley Payne. 2nd by Renetta Humphries. Motion Passed.
- VI. **Approval of March 2022 Financials:** Motion to approve March 2022 Financial Report was made by John Russell. 2nd by Mary Mac Thompson. Motion Passed.
- VII. **Old Business:**
 - a. Louisiana Tourism Revival Funds. Julie presented the board with a breakdown of funds that have been spent to date.
 - b. Marketing request one-pager. Still working on marketing request one-pager.
- VIII. **New Business:**
 - a. Logansport Christmas Festival follow-up. Tracy Armstrong sent in all the information needed, pictures and receipts for all money spent on the Water Tower lighting project.
 - b. Juneteenth marketing request. Motion was made by John Russell to approve marketing request for Juneteenth. 2nd by Shirley Payne. Motion Passed.
 - c. Bayou Blitz marketing request. Motion was made by Shirley Payne to approve marketing request for Bayou Blitz. 2nd by Pam Rodgers. Motion Passed.
 - d. Friends of Female College Membership. Julie Rogers will join as an Individual Member.
 - e. Audit Engagement Letters. Julie presented each board member with their letter of engagement to sign and return to Dees Gardner CPA. Motion was made by Shirley Payne to approve the Louisiana Audit Engagement Compliance Questionnaire. 2nd by Pam Rodgers. Motion Passed.
 - f. DeSoto Parish Community Map. Tabled until later.

- g. Board member appointment. Julie stated that the board will need to replace Renetta Humphries on the board due to her moving out of state.
- h. Keep DeSoto Beautiful/Love the Boot Cleanup. Saturday, April 23rd Keep DeSoto Beautiful will be having a parish wide cleanup day.

IX. Director's Report-April 2022

Motion was made by Pam Rodgers to approve the Director to attend the Women's Leadership Round Table Retreat in Ocean Springs Mississippi. 2nd by Shirley Payne. Motion Passed.

Motion was made by Pam Rodgers to approve the Sexual Harassment Policy to be added to the Policies and Procedures Manual. 2nd by Mary Mac Thompson. Motion Passed.

Motion was made by Donna Cagle to approve the Director's Report. 2nd by Shirley Payne. Motion Passed.

- X. Motion was made by Pam Rodgers to change the meetings from the second Tuesday of the month to the third Tuesday of the month. Notice will be sent to Mansfield Enterprise (official journal) and will be posted on the website. 2nd by Shirley Payne. Motion Passed.
- XI. Motion was made by Pam Rodgers to adjourn. 2nd by Donna Cagle. Motion Passed.
- XII. Next regularly scheduled Board meeting will be Tuesday, May 17, 2022 at 2:00pm.