



**MINUTES – BOARD MEETING
DESOTO PARISH TOURIST BUREAU**
115 N. Washington Ave.
Mansfield, LA
May 12, 2020
2:00

- I. **BOARD RESOLUTION RATIFYING DECISION TO HOLD MEETING OF BOARD OF DIRECTORS VIA TELECONFERENCE:** Motion was made by Pam Rodgers to all the Board of Directors to hold Board meeting via teleconference. 2nd by Charlotte Miller. Motion Passed
- II. **ROLL CALL:** Roll call was made by Executive Director Julie Rogers. Present by teleconference; Margaret Dickerson, Mary Mac Thompson & Pam Rodgers. Present in person Charlotte Miller. Not present; Donna Cagle, Shirley Payne and Jean Williams.
- III. **WELCOME & CALL TO ORDER, PLEDGE & PRAYER:** President Margaret Dickerson welcomed everyone and called the meeting to order. Margaret Dickerson lead the pledge and prayer.
- IV. **APPROVAL OF AGENDA:** Motion was made by Pam Rodgers to approve May’s agenda. 2nd by Charlotte Miller. Motion Passed.
- V. **PUBLIC COMMENT PERIOD:** No guests attending.
- VI. **APPROVAL OF MINUTES:** Motion was made by Charlotte Miller to approve February, March & April, 2020 Minutes. 2nd by Pam Rodgers. Motion passed.
- VII. **APPROVAL OF DIRECTOR’S REPORT:** Motion was made by Charlotte Miller to approve March & April, 2020 Director’s Report. 2nd by Pam Rodgers. Motion Passed.
- VIII. **APPROVAL OF FINANCIALS:** Motion was made by Charlotte Miller to approve February, March & April, 2020 Financial Reports. 2nd by Pam Rodgers. Motion Passed.
- IX. **OLD BUSINESS:**
 - a. Tier 2.1 Financial Disclosures due by May 15, 2020. Board Members; Charlotte Miller, Margaret Dickerson & Pam Rodgers informed Julie that they have turned in their financial disclosures. Mary Mac Thompson stated that hers will be turned in by end of day Friday.
- X. **NEW BUSINESS:**
 - a. Board Resolution Authorizing Executive Committee to take any financial action during Covid-19 Pandemic. Motion was made by Charlotte Miller to approve authorizing Executive Committee to take any financial action during Covid-19 Pandemic. 2nd by Pam Rodgers. Motion Passed.

b. Chamber Lease Agreement. Julie stated that the lease between the Chamber & Tourist Bureau needed to be looked over and signed. She stated that some changes need to be made before signing so if anyone had any changes that they thought may need changing to please let her know.

XI. **DIRECTOR'S REPORT:** Julie stated that she submitted a 3 ½ year marketing plan for the Community Development Block Grant. Julie and Iris Harper are working on creating a new DeSoto Parish Tear-Off map. CMP will be turned in tomorrow. Motion was made to approve May 2020 Director's Report by Charlotte Miller. 2nd by Mary Mac Thompson. Motion Passed.

XII. **ADJOURNMENT:** Motion was made by Charlotte Miller to adjourn. 2nd by Pam Rodgers. Motion Passed.

Next meeting scheduled Board meeting will be Tuesday, June 9th at 2:00 pm. Board decided that it will also be via teleconference.