



MINUTES – BOARD MEETING
DESOTO PARISH TOURIST BUREAU
115 N. Washington Street
Mansfield, LA
August 13, 2019
2:00 – 4:00 PM

- I. **WELCOME & CALL TO ORDER, PLEDGE & PRAYER:** President, Margaret Dickerson, pledge, and Jean Williams, prayer.
- II. **BOARD MEMBERS:** Margaret Dickerson, Mary Mac Thompson, Donna Cagle, Charlotte Miller, Pam Rodgers, and Jean Williams. Shirley Payne absent.
- III. **GUESTS ATTENDING:** Linda Curtis-Sparks, Wanda Rivers, Deborah Dees.
- IV. **APPROVAL OF AGENDA:** Charlotte Miller made a motion to approve; 2nd by Pam Rodgers. Motion passed.
- V. **PUBLIC COMMENT PERIOD:** No visitors present.
- VI. **APPROVAL OF MINUTES** – June 2019 – Motion to approve Minutes made by Pam Rodgers; 2nd by Charlotte Miller. Motion passed.
- VII. **APPROVAL OF FINANCIALS** – June and July 2019 – Motion to approve Financials made by Charlotte Miller; 2nd by Mary Mac Thompson. Motion passed.
- VIII. **OLD BUSINESS:**
 1. Audit Review by Dees Gardner CPA was presented by Deborah Dees.
 2. Motion to approve Tourism Marketing Grant Application to be placed on website was made by Charlotte Miller; 2nd by Pam Rodgers. Motion passed.
 3. Motion to amend 2019 Budget was made by Charlotte Miller; 2nd by Donna Cagle. Motion passed.
 4. Discussion was held on Policies and Procedures Manual. Linda Curtis-Sparks noted that a non-check signer will need to look over bank statements and the reconciliation. Board agreed to vote at next month's meeting to accept the Policies and Procedures Manual.
- IX. **NEW BUSINESS:**
 1. A motion was made to approve the Director's contract by Pam Rodgers; 2nd by Mary Mac Thompson. Motion passed.
 2. Darienne, Inc. will present a DeSoto Tourism Plan/Study for the Board. A motion was made to approve the facilitation of the DeSoto Tourism Plan/Study by Charlotte Miller; 2nd by Mary Mac Thompson. Motion passed.

X. Director's Report

1. Motion to approve the management activities report was made by Donna Cagle; 2nd by Mary Mac Thompson. Motion approved.

A. Pam Rodgers made a motion; 2nd by Mary Mac Thompson to approve the July and August Director's report.

There being no further business, the meeting was adjourned.