



**MINUTES – BOARD MEETING  
DESOTO PARISH TOURIST BUREAU**  
115 N. Washington Ave.  
Mansfield, LA  
**August 10, 2021**  
**2:00**

- I. **Call to Order:** Vice President Charlotte Miller called the meeting to order.
- II. **Roll Call:** Roll call was made by Charlotte Miller. Present were: Donna Cagle, Renetta Humphries, Shirley Payne, Pam Rodgers, and Mary Mac Thompson. Not present: Margaret Dickerson,
- III. **Prayer & Pledge:** Pam Rodgers led the prayer and pledge.
- IV. **Approval of August 2021 Agenda:** Motion to approve the August 2021 Agenda was made by Pam Rodgers. 2<sup>nd</sup> by Renetta Humphries. Motion passed.
- V. **Public Comment Period:** No guests attending.
- VI. **Approval of June & July 2021 Minutes:** Motion to approve the June & July 2021 Minutes was made by Shirley Payne. 2<sup>nd</sup> by Pam Rodgers. Motion passed.
- VII. **Approval of June & July 2021 Financials:** Motion to approve June & July 2021 Financial Report was made by Shirley Payne. 2<sup>nd</sup> by Pam Rodgers. Motion passed.
- VIII. **Old Business:**
  - a. 50 Mile Trail of Treasure update. Julie will be meeting with Janice Fontenot tomorrow in Stonewall to discuss setting up, banners and advertising. Janice told Julie that each town should have their own banners for the Trail of Treasures. It was stated to ask if Mansfield had any due to not much participation in Mansfield. Motion was made by Renetta Humphries to allow up to \$150.00 to be spent on banners for Mansfield if needed. 2<sup>nd</sup> by Mary Mac Thompson. Motion passed.
  - b. DeSoto Parish Wayside Signage update. Julie will talk to Logan with Cane River National Heritage next week to see what pictures he still may need and he in return will send us wording. Once done all will be sent to GIBKO for a revised quote.
  - c. 2021 Product Development Grant. Put on hold for now.
  - d. Update from River City Fest. No update as of now.
- IX. **New Business:**
  - a. 2020 Review, Deborah Dees/Michael Gardner. Reschedule for September meeting.
  - b. Amend 2021 Budget. Motion by Donna Cagle to approve amended 2021 budget. 2<sup>nd</sup> by Mary Mac Thompson. Motion passed.

- c. Logansport Horse. Mary Mac has reached out to the owner Donald Paul as he has turned all his businesses over to his son. The son is talking it over with his dad to repaint the horse as long as it retains the original look.
- d. Revise Policies and Procedures. Motion was made by Renetta Humphries to set an annual cap of 5 days comp time for hourly employees. 2<sup>nd</sup> by Donna Cagle. Motion passed. Motion was made by Shirley Payne to remove leave with pay and replace with unpaid leave. 2<sup>nd</sup> by Pam Rodgers. Motion passed. Motion was made by Renetta Humphries to add Juneteenth to Holidays. 2<sup>nd</sup> by Mary Mac Thompson. Motion passed. Motion was made by Shirley Payne to approve rollover cap at 20 days of sick leave. 2<sup>nd</sup> by Donna Cagle. Motion passed. Motion was made by Shirley Payne to cap vacation days at 14 days per calendar year to be used by March 31 of the following year. 2<sup>nd</sup> by Mary Mac Thompson. Motion passed. Motion was made by Donna Cagle to change Audit Review to Review. 2<sup>nd</sup> by Pam Rodgers. Motion passed.
- e. Holiday Trail of Lights. Motion was made by Pam Rodgers to allow the director to proceed with the HTOL application process to join the Trail. 2<sup>nd</sup> by Mary Mac Thompson. Motion passed.
- f. Meeting time and Date. No vote taken.
- g. Board Resolution for Act 119 CEA with the State of Louisiana. Motion was made by Shirley Payne to approve Board Resolution for Act 119 CEA with the State of Louisiana. 2<sup>nd</sup> by Donna Cagle. Motion passed.

**X. Director's Report- August 2021:**

Motion was made by Pam Rodgers to approve August 2021 Director's Report. 2<sup>nd</sup> by Renetta Humphries. Motion Passed.

XI. Next regularly scheduled Board meeting will be Tuesday, September 14, 2021 at 2:00 pm.

XII. Motion was made by Pam Rodgers to adjourn. 2<sup>nd</sup> by Donna Cagle. Motion passed.