



**MINUTES – BOARD MEETING**  
**DESOTO PARISH TOURISM COMMISSION**  
115 N. Washington Ave.  
Mansfield, LA  
**October 12, 2021**  
**2:00**

- I. Call to Order: Board Chairman Margaret Dickerson called the meeting to order.
- II. Roll Call: Administrative Assistant Heather Gannon called the Roll. Present were: Margaret Dickerson, Renetta Humphries, Shirley Payne, Pam Rodgers, and Mary Mac Thompson. Not present: Donna Cagle.
- III. Prayer & Pledge: Margaret Dickerson led the prayer and pledge.
- IV. Approval of October 2021 Agenda: Motion to approve the October 2021 Agenda was made by Pam Rodgers. 2<sup>nd</sup> by Renetta Humphries. Motion passed.
- V. Public Comment Period: Guest attending: John Russell.
- VI. Approval of September 2021 Minutes: Motion to approve the September 2021 Minutes was made by Shirley Payne. 2<sup>nd</sup> by Mary Mac Thompson. Motion passed.
- VII. Approval of October 2021 Financials: Motion to approve October 2021 Financial Report was made by Renetta Humphries. 2<sup>nd</sup> by Pam Rodgers. Motion passed.
- VIII. Old Business:
  - a. Approve By-Laws and Policies and Procedures with DPTC changes. Motion to approve changes in the By-Laws and Policies and Procedures was made by Shirley Payne. 2<sup>nd</sup> by Mary Mac Thompson. Motion passed.
  - b. Signage update. Director Julie Rogers stated she just received the wording for signage from Cane River National Heritage Area. She asked the board to please read over for errors and any changes that needed to be made.
- IX. New Business:
  - a. Elect Vice-Chairman. On hold until Election of Officers at November meeting.
  - b. Check signers and On-line bill payment. Motion was made by Shirley Payne to grant Director permission to update check signers at Capital One, Progressive, and Community Bank and to approve on-line bill payment at Progressive having John Russell review bank statements each month, contingent upon his appointment approval from DPPJ. 2<sup>nd</sup> by Mary Mac Thompson. Motion passed.
  - c. Annual Review for Director. Survey for the Annual Review will be mailed to each board member. They in return will mail to Margaret Dickerson.
  - d. Public Inspection Budget meeting. Public inspection for the 2022 budget will be November 9<sup>th</sup> at 1:45 at the Tourism Commission office.

- X. Director's Report - October 2021: Motion was made by Renetta Humphries to approve lease of a new printer shared with the Chamber through Stuarts Inc. 2<sup>nd</sup> by Pam Rodgers. Motion passed. Motion was made by Renetta Humphries to approve the October oral and written Director's Report. 2<sup>nd</sup> by Shirley Payne. Motion passed.
- XI. Next regularly scheduled Tourism Commission meeting will be Tuesday, November 9, 2021 at 2:00 pm, preceded by Budget meeting at 1:45 pm.
- XII. Motion was made by Shirley Payne to adjourn. 2<sup>nd</sup> by Renetta Humphries. Motion passed.