



**MINUTES – BOARD MEETING**  
**DESOTO PARISH TOURISM COMMISSION**  
115 N. Washington Ave.  
Mansfield, LA  
**November 15, 2022**  
**2:00**

- I. **Roll Call:** Roll call was made by Heather Gannon, Admin. Assistant. Present were: Donna Cagle, Margaret Dickerson, Pam Rodgers, John Russell, Marvin Jackson and Mary Mac Thompson. Not Present: Shirley Payne
- II. **Prayer & Pledge:** Margaret Dickerson led the prayer and pledge.
- III. **Approval of November 2022 Agenda:** Motion was made by Marvin Jackson to approve the November 2022 Agenda. 2<sup>nd</sup> by Donna Cagle. Motion Passed.
- IV. **Public Comment Period:** No guest attending.
- V. **Approval of October 2022 Minutes:** Motion was made by Mary Mac Thompson to approve September 2022 Minutes. 2<sup>nd</sup> by Marvin Jackson. Motion Passed.
- VI. **Approval of October 2022 Financials:** Sited budget-to-actual comparisons. Motion was made by John Russell to approve September 2022 Financial Report. 2<sup>nd</sup> by Marvin Jackson. Motion Passed.
- VII. **Old Business:**
  - a. Louisiana Ethics Training due by December 31<sup>st</sup>. Julie reminded everyone to please get their ethics training done by the end of the year.
  - b. Amend 2022 Budget. Motion was made by Marvin Jackson to approve amended 2022 Budget. 2<sup>nd</sup> Pam Rodgers. Motion Passed.
- VIII. **New Business:**
  - a. Renew Director's Employment Agreement. Motion was made by Pam Rodgers to renew Director's Employment Agreement. 2<sup>nd</sup> by Donna Cagle. Motion Passed.
  - b. Public Notice/Official Journal/Meeting schedule. Motion was made by Marvin Jackson to approve Mansfield Enterprise as the Official Journal for 2023 and to approve 2023 meeting schedule. 2<sup>nd</sup> by Pam Rodgers. Motion Passed.
  - c. DPPJ Budget Letter. Motion was made by John Russell to approve the Director to send budget request letter to DPPJ. 2<sup>nd</sup> by Marvin Jackson. Motion Passed.
  - d. DPTC Executive Committee. Motion was made by Marvin Jackson to approve Margaret Dickerson as Chairman, John Russell as Co-Chairman and Pam Rodgers as Treasurer. 2<sup>nd</sup> by Donna Cagle. Motion Passed.
  - e. Approve 2023 Budget. Motion was made by John Russell to approve 2023 Budget. 2<sup>nd</sup> by Mary Mac Thompson. Motion Passed.

**IX. Director's Report-November 2022**

Motion was made by Marvin Jackson to approve the director's report. 2<sup>nd</sup> by Pam Rodgers.  
Motion Passed.

X. Next regularly scheduled Board meeting will be Tuesday, January 17, 2023 at 2:00pm

XI. Motion was made by Marvin Jackson to adjourn. 2<sup>nd</sup> by John Russell. Motion Passed.